



## Summer Reading Program – Instructor

**Job Description:** Awake is hiring 3 instructors for our summer reading program. Instructors will be responsible for 8-12 students. Responsibilities will include lesson preparation, small group instruction, one-on-one work with students, record-keeping, mentorship of program aide, and communication with parents, the Program Coordinator, and Director(s). Interested candidates should possess the following qualities: a strong interest in teaching, love of reading, capacity for leadership, patience, warmth, attention to detail in record-keeping, good communication skills, judgment/maturity, broad sense of responsibility, active mindset, and a desire for all students to succeed. Spanish speaking is preferred.

**Pay:** \$1,200 stipend.

**Hiring Process:** Send resume and cover letter to amy.lazzeretti@gmail.com. Please discuss why you are interested in the position and the role that reading has played in your life in your cover letter.

### **Program details:**

**Location** Berwyn: Unity Lutheran Church, 6720 31<sup>st</sup> Street, Berwyn, IL 60402  
Chicago:

**Dates** June 20 to July 21, Mon/Weds 4:30 – 6:30pm  
-Teachers are required to be on site from 4 to 7pm

Before each class, instructors will meet with the program coordinator and/or program aides to discuss students and lessons. After the session, instructors will talk with parents and check in with the program coordinator and program aides.

**Training:** New teachers will attend two days of training on dates to be determined. Returning teachers will attend training for approximately 2 hours on dates to be determined.

### ***Program Overview***

**Awake Mission:** The mission of Awake is to be a catalyst for leadership, good relationships, and justice. This is a grass-roots organization that seeks to build the community from the inside out, utilizing the assets we have as a community to create change.

**Goals:** There are four goals to this program: 1) Increase participants' reading achievement, as measured by standardized testing; 2) Increase participants' love of reading, as measured by before/after surveys of students and parents; 3) Develop leadership skills in program coordinator, instructors, program aids, and volunteers; 4) Give support to parents.

**Structure:** We provide small group reading instruction for students entering K through 6<sup>th</sup> grade. The small groups will meet twice a week, two hours per session for six weeks, for a total of 24 hours of instruction. We will group the students into four small groups of 8-12 students, based on age and reading ability. Each group will have one instructor, one program aid, and one volunteer. Program aids will be high school students hired from the Youth Crossroads Leadership program and Cluster Tutoring.

Each session will consist of a skills lesson, guided reading practice, independent reading, and enrichment activities (listening to an excellent children's novel, games, discussions, acting out parts of the stories) aimed at providing skills practice and absorption. We will also explore ways of engaging parents so that they can provide similar support at home.

**Target:** 40 students Berwyn, Cicero and the Austin neighborhood of Chicago. These areas have a high population of low-income families where some students are also English Language Learners (ELL). In order to encourage consistent attendance, families will be charged \$15/student at registration. This registration fee will be refunded at the end of the program if the student attends at least 9 sessions.